



ORDINANCE NO. 23-525

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, TITLE 1 GENERAL ADMINISTRATION, CHAPTER 1 BOARD OF MAYOR AND ALDERMEN SECTION 1-101 RELATING TO MEETINGS; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN, AS FOLLOWS:

SECTION 1. That the Code of Ordinances, Title 1 General Administration, Chapter 1 Board of Mayor, and Aldermen Section 1-101 relating to the time and place of regular meetings, be and hereby is amended by deleted it in its entirety and replacing it with a new Section 101 to read as follows:

Section 1-101 MEETINGS AND OTHER ASSEMBLIES.

- (1) The regular monthly meeting of the Board of Mayor and Aldermen shall be convened on the fourth (4th) Thursday of each month in the Court Room at Town Hall at 5:30 *p.m.*; except that any such regular meeting which falls on a holiday or similarly inconvenient date to the members of the Board and the public may be convened at such different time and place in the same manner as a special meeting.
- (2) Any regular meeting of the Board of Mayor and Aldermen, at which a quorum is present, may be adjourned to such time and place as may be fixed by a majority vote of the members present, either from day to day or from time to time, but not over the day before that appointed for the next regular meeting and shall continue as a regular meeting throughout such adjournments; but, public notice shall be provided as to when and where the meeting will be reconvened in the same manner as for special meetings.
- (3) Whenever in the opinion of the Mayor, the welfare of the Town demands it, the Mayor may call a special meeting of the Board of Mayor and Aldermen upon at least twelve (12) hours written notice to each Alderman, the Recorder and Attorney, served personally or left at their usual place of residence. Each call for a special meeting shall set forth the character of the business to be discussed at such meeting and no other business shall be considered at such meetings. Public notice of the time and place of any special called meeting shall at a minimum be posted in Town Hall, Public Library and Post Office.
- (4) For the purpose of making regular meetings more productive and shorter, informal Work Sessions for the review of the regular meeting Agenda, and, the receiving of reports and more in-depth study of

complex matters than is possible in regular meetings because of the time constraints and the pressure of other business that occur in regular meetings shall be held on the second (2nd) Thursday of each month in the Court Room at Town Hall at 5:30 p.m.; however, Work sessions shall not be utilized for discussing, debating and considering an issue for the purpose of making a legislative decision appropriate to Regular or Special Meetings. Work sessions shall be open to the Public; but, closed to Public Comment – public input shall not be permitted during a Work Session.

(5) An annual notice of all the foregoing shall be published in a newspaper of general circulation in the Town.

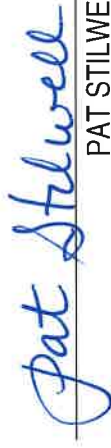
(6) The agenda for each meeting shall be prepared at the direction of the Mayor as presiding officer at meetings of the Board of Mayor and Aldermen pursuant to the Charter at *Tenn. Code Ann. §6-3-106* and Robert's Rules of Order; and, at least forty-eight (48) hours prior to a meeting, the meeting Agenda shall be made available to the public. Any member of the Board of Mayor and Aldermen may, a minimum of seven (7) working days prior to the agenda being made available to the public, make a request to the Mayor to place a matter on the Agenda. In the event of a disagreement, such matter may, by consensus of the Board during a Work Session, be placed on the agenda for the following month's meeting. In setting the Agenda, the Town Administrator shall be given the opportunity to review the agenda in consideration of the current workload and staff capacity and resources available, and to reprioritize workloads if necessary. Emergency items immediately affecting the public health, safety and welfare of the community may be added to an Agenda at any time. The reason(s) for adding an emergency item to the agenda shall be announced publicly at the meeting, and the issue shall be included in the minutes of the meeting.

SECTION II.

The Town Administrator shall introduce the individual agenda items and the Mayor as the presiding officer, shall preside over the discussion, if any, of each agenda item.

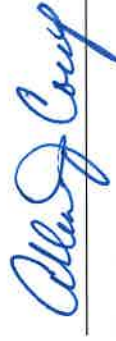
SECTION III.

That this ordinance shall take effect from and after the date of its passage and publication as the law directs.


PAT STILWELL, Mayor

ATTEST:


Emily Wood, Town Administrator/City Recorder & CMFO


Town Attorney

MOTION: ALDERMAN MINDY SHUGART				
SECOND: MAYOR PAT STILWELL				
1 st READING 5/23/23		AYES	NAYS	OTHER
Alderman Mindy Shugart		X		
Alderman John Gibson		X		
Alderman Jim Gilliam		X		
Alderman Jim Bare		X		
Alderman Darby Patrick		X		
Vice-Mayor Tresa Mawk		X		
Mayor Pat Stilwell		X		
TOTALS		7		

MOTION: Alderman Darby Patrick				
SECOND: Alderman Jim Bare				
2 nd READING		AYES	NAYS	OTHER
Alderman Mindy Shugart				Absent
Alderman John Gibson		X		
Alderman Jim Gilliam		X		
Alderman Darby Patrick		X		
Alderman Jim Bare		X		
Vice-Mayor Tresa Mawk		X		
Mayor Pat Stilwell				Absent
TOTALS		5	0	2

Affidavit of Publication

TIMES NEWS

701 Lynn Garden Drive • Kingsport
County of Sullivan, State of Tennessee

I, Ron Waite, being duly sworn upon oath, deposes and state that I am the publisher of the Times News, a daily newspaper published in the City of Kingsport, County of Sullivan, in the State of Tennessee. This Legal Notice contains a true and correct copy of what was published in the regular edition of said newspaper, in consecutive issues on the following dates:

Publication Dates: 07/25/2024

Ad#: 4644



Ron Waite

Signed and sworn to before me
on 07/25/2024



Rose Lynn Brooks - Notary Public
My commission expires: July 19, 2025



This legal notice was published online at www.timesnews.net and www.inpublicnotice.com during the dates listed.
This publication fully complies with Tennessee Code.

PUBLIC NOTICE

Ordinance 23-517: UPDATE TO SEWER USE ORDINANCE PASSED 3/23; Ordinance 23-518: PARKING ON STREETS PASSED 4/23; Ordinance 23-519: ORDER OF BUSINESS PASSED 3/23; Ordinance 23-520: UPDATE TO PERSONNEL POLICY PASSED 3/23; Ordinance 23-521: DELETE TITLE 6 OF MUNICIPAL CODE DEPT OF PUBLIC SAFETY AND ADD CHAPTER 8 TO TITLE 1 GENERAL ADMINISTRATION PASSED 4/23; Ordinance 23-522: AMEND FY23 BUDGET PASSED 5/23; Ordinance 23-525: CHANGE BOARD OF MAYOR AND ALDERMAN MEETING TIME TO 5:30 PASSED 7/23; Ordinance 23-527: CHANGE SECTION 13-107 PERTAINING TO PENALTY FOR all VIOLATIONS Passed 8/23; Ordinance 23-528: Competitive bid threshold Passed 9/23; Ordinance 23-529: Parking lot requirements: Passed 9/23; Ordinance 24-530: Property maintenance codes Passed 5/24; Ordinance 24-531: Update Park commission bylaws Passed 4/24; Ordinance 24-533: FEMA flood plain update Passed 6/24; Ordinance 24-535 Appoint municipal judge Passed 6/24

PUB1T: 7/25/24

RECEIVED
AUG 01 2024